

Danish Lutheran Church Reservation Request

Howard County Historical Society

Saint Paul, Nebraska

The church at the Howard County Historical Village is available for limited use from May 1st to October 1st. Please read the following conditions carefully before you fill out and sign this form.

Type of Event: _____

Date of Event: _____ Time of Event: _____ No. of Participants: _____

Contact Person: _____ Phone: _____

Address: _____ Email: _____

Conditions of Use

1. Reservations will be confirmation with the contact person after the form is received:
2. A \$35 fee is required for use of the church, and additional donations are always appreciated.
3. The church has a maximum seating capacity of 50 person, events larger than 50 persons can will not be approved.
4. A Historical Society board member will be present during the event, and will be in coordinate with the contact person. Keys will not be issued for any reason, the board member will open and close the church.
5. Rehearsals and advance use of the church must be scheduled in advance with the board member in-charge.
6. Use of candles or any other type of open flame is strictly prohibited.
7. Smoking on museum property is strictly prohibited.
8. Food, drinks and alcoholic beverages is strictly prohibited inside the church and other buildings.
9. Nails, thumbtacks, screws, tape and similar material are not allowed on museum property.
10. The Historical Society will clean the church in advance of the event, and contact person is responsible cleaning up all litter after the event.
11. Bird seed is allowed outside of the church only, all other materials such as rice, spray string, confetti, and like materials are strictly prohibits. Please be clean and kind to nature.
12. Participants understand that there are no restrooms, dressing rooms, heat, water or electricity.
13. Participants are responsible for any physical damage they cause to the church or any other building in The Village.
14. The organ is only to be played by a competent organist or pianist. This is a historical instrument and is not to be used by children.

*The request and \$35 fee must be received no less than 4 weeks before the requested event date. The fee can be paid with check or money order to: **Howard County Historical Society.***

As Contact Person for the event, I understand and agree to all conditions of use as outlined above, and will advise all participants accordingly.

Signed: _____ Date: _____

Revived and Confirmed by.

Board Member: _____ Date: _____

Return completed and signed form along with fee to:

Howard County Historical Society, Post Office Box 1, Saint Paul, Nebraska 68873